

from fifteen (15) to thirty (30) years old with a core advocacy that serves the youth;

- 3.) YOUTH SERVING ORGANIZATION is an organization with the same core advocacy but whose members are not entirely composed of the youth which may include civil society organizations (i.e. people's organizations and non-government organizations);

SECTION 2. CREATION OF THE NAGA CITY COUNCIL FOR YOUTH DEVELOPMENT (NCCYD) WITH ITS COMPOSITION, DUTIES AND FUNCTIONS. The NCCYD is hereby created to ensure wide and multi-sectoral youth participation in local governance. The NCCYD shall assist the planning and execution of projects and programs of the Sangguniang Kabataan and the Federation.

Section 2.1. COMPOSITION OF THE NAGA CITY COUNCIL FOR YOUTH DEVELOPMENT. The NCCYD shall be composed of at least ten (10) but not more than twenty one (21) members including the two (2) core members from the SK namely, the duly elected President and Vice President of the SK Federation of Naga City. The two (2) core members shall be supported by at least eight (8) but not more than nineteen (19) other representatives from registered youth organizations or youth serving organizations, provided that all other incumbent SK Officials shall not be eligible as member of the NCCYD.

The following advocacies shall be represented: education, employment, health and participation and others as identified by the NCCYD.

Section 2.2. MANNER OF ELECTION. The Naga City Youth Development Office, through the Youth Development Officer, shall notify all the presidents or authorized representatives of the registered youth organizations or youth-serving organizations, assemble them in a public venue, and by consensus or secret balloting, they shall choose at least eight (8) but not more than nineteen (19) representatives. These representatives shall serve for a term of three (3) years in the Naga City Council for Youth Development (NCCYD).

Section 2.3. QUALIFICATIONS OF THE MEMBERS OF THE NCCYD. A member of the NCCYD must be a citizen of the Philippines, a resident of Naga City for not less than one year immediately preceding the day of his/her election to the NCCYD. She/he should be at least fifteen (15) years, but not more than thirty (30) years of age on the day of his/her election at the council, able to read and write Filipino, English, or the local dialect,

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and must not have been convicted by final judgement of any crime involving moral turpitude.

Section 2.4. CONVENING OF THE NCCYD. The duly elected President and Vice President of the Naga City SK Federation shall automatically be members of the NCCYD. The SK Federation President, or in his/her absence, the vice president shall convene the council and shall preside over all its meetings.

Section 2.5. MEETINGS AND QUORUM.

- a.) The NCCYD shall schedule a meeting every quarter, and as often as needed. However, if the president or the vice president of the SK Federation fails to convene the NCCYD as scheduled, at least one-third of the total membership of the NCCYD may call for a meeting. In both instances, a written notice shall be sent, either through traditional or non-traditional means, to all members setting the date, time, place and agenda of the meeting which must be received at least two (2) days in advance.
- b.) The presence of the majority of all the members of the NCCYD shall constitute a quorum.

Section 2.6. DUTIES AND FUNCTION OF THE NCCYD. The NCCYD shall discharge the following duties and functions:

- a.) Serve as the core of the advocacy on youth participation in nation-building and youth empowerment;
- b.) Finalize the three (3) year Naga City Youth Development Plan that is anchored in the Philippine Youth Development Plan. The Naga City SK Federation shall initially draft the Naga City Youth Development Plan and shall be finalized by the NCCYD. This shall be submitted to the City Mayor for inclusion in the Naga City Development Plan and subsequently endorsed to the Sangguniang Panlungsod of Naga for approval.
- c.) Monitor and evaluate the implementation of the Naga City Youth Development Plan;

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- d.) Partner with the SK Councils of the 27 Barangays and the SK Federation in planning and executing projects and programs of specific advocacies including good governance, climate change adaptation, disaster risk reduction and resiliency, youth employment and livelihood, health including health services and adolescent sexual and reproductive health, anti-drug abuse, gender sensitivity, sports development, accessible education, sustainable development, human rights advocacy, and social protection.
- e.) Perform such other functions as may be prescribed by law or ordinance.

Section 2.7. COMPENSATION OF THE MEMBERS OF THE NCCYD. The chairperson and members of the NCCYD shall serve without compensation or remuneration. However, the members of the NCCYD shall be entitled to receive reasonable allowances or honoraria for attendance in the quarterly meeting of the NCCYD and in such amount as may be authorized under existing laws, rules and regulations.

SECTION 3. REGISTRATION OF YOUTH ORGANIZATIONS AND YOUTH SERVING ORGANIZATIONS. All youth organizations and youth serving organizations, with a minimum number of ten (10) members in good standing and which are operating within the City of Naga for at least six (6) months prior to its application for registration shall be registered and verified through the Naga City Youth Development Office (NCCYDO).

Section 3.1. REQUIREMENTS. The following requirements are to be submitted by applicants to the NCCYDO which shall assist the organizations in the registration in accordance with the guidelines provided under the revitalized Youth Organizations' Registration Program (YORP) of the National Youth Commission:

- a) Registration Form (Forms shall be made available at the NCCYDO and are also downloadable at the YORP Online hub at yorpnyc.org.ph);
- b) Directory of Officers and Advisers;
- c) List of Members in Good Standing;
- d) Certification/Endorsement from appropriate authority (Punong Barangay, Office of Student

